

Medina Water Supply Corp

Minutes of Board of Directors Meeting on 11/10/2025

at Medina Community Center

Meeting called to order at 6:01 pm by Board President Dan Poston.

Directors
Dan Poston
Roger Mora
Mike Guidry
Charles Anderson
David Reed
Jon Miller

Kevin Ayers - Contractor
Emerson Arnold - Operator

There were no community members present.

There is a quorum present.

Dan reminds the board that there is a board position available to backfill for Harvey Young.

Reading of Previous Meeting minutes

Dan polled the directors to see if they had had a chance to review the previous minutes. The board indicated that there were no questions. Jon Miller moved to accept the minutes as published. This motion was seconded by Roger Mora and carried with 6 positive votes.

Public Comments (5 minutes per speaker)

No community members were present to be recognized

Treasurer's Report

Mike Guidry sent out the report ahead of time. See included reports November 2025.
Total Income was reported at \$17267.90, total expenses were \$11,701.09, overall we were in the black \$5,566.81. For the year we are positive 43,001.40.

Jon Miller asked how much did RGB end up charging us for the work excavating the valves? Kevin said that this issue will be discussed as an agenda item, but that the valve work was not on this months roll. Kevin went on to explain that the RGB charge of \$2,215.15 was mostly a new install, but also included some other scheduled work. Most of this was paid by a new service install. Kevin then highlighted another transaction, income of \$356.00, this was a refund for our blanket insurance coverage.

Moving on from this, Dan polled the board for questions on the check register. Jon Miller moved to accept the Treasurer's report. The motion was seconded by Dan Poston. The motion was carried by 6 positive votes.

Accounts Report

The Accounts Report was provided in written form by Kevin Ayers. See the attached report titled November 10th.

We are now at 262 accounts. Expect another one next month.

Total amount in arears is \$232.98. No cut off notices sent.

One leak adjustments totalling \$94.

Produced just over 1 million gallons, sold 960,100 gallons.

Flush amount was 30,526 gallons plus 3000 as reported by the Fire Department.

Water loss was 6.47% - This was unusually low, this is not typical but it does happen occasionally as we suspect some months the meters read more accurately than others.

Finch plant loss was 60,000 gallons, but is usually around 90,000.

Stringtown plant lost 10,000 gallons

System Bacterial test was clear on 10/23/25

Drought level is now Stage 3.

On 10/29 Office opened late due to a funeral.

Q3 Chlorine (DLQOR) report was submitted to the TCEQ by Kerr Pump

2026 Eminent Domain Filing with state comptroller was submitted.

Dan polled the group for questions. David Reed made the motion to accept the accounts report. The motion was seconded by Mike Guidry and carried with 6 positive votes.

System Operator's Report

See included reports October 2025 Facilities Report.

On the first part of the month, it was very routine, cleaning up around customer meters, and working on the Maintenance and Operations Manual.

Emerson highlighted activities on 10-21, this was the start of a 3-day period where we contracted RGB to install 5 shutoff valves based on the existing map. Tuesday (10-21) the valve was replaced on College street. On Parker street there was no water line where the map specified. Next a prior excavation on Post Oak Street was closed up. Next the map was followed into Craig's pasture where it was discovered that there was a water line there, but it was an 8" inch line with an existing cutoff. After 3 days of digging, it was determined that the map was only 30% correct, at least for these locations.

This was a costly endeavor, and while the shutoff valves did not get installed as desired, we did learn that there is a crossline on Hackberry that is not on the map, and we suspect that the waterlines cross highway 16 in at least 2 locations.

There was a discussion about the streets around Sheppard and Hackberry about possible line locations, and the evolution of the data on the map.

Roger asked if RGB would bill us hourly for this, Kevin advised that it was 7500 for this effort and that it is not on this months check roll. Jon Miller suggested that we close out this topic, and take it up again under its respective Agenda item.

Dan polled the group for questions. Jon Miller moved to accept the System Operators report. Motion was seconded by Mike Guidry and was carried with 6 positive votes.

Old Business

Investment Strategy for MWSC.

Jon Miller would not be able to meet with Fidelity until the first week of December. The consultant we need to meet with is not available until after Thanksgiving. Kevin added that this effort may require two visits, as it is

unknown now what documentation will be required to set up the account. Roger Mora mentioned that most of the paperwork can be completed online. Kevin agreed but added that opening accounts usually involves signatures of board members, minutes, articles of incorporation. Roger asked if we need to vote on it tonight. Kevin stated, that while we can vote on it tonight, there will be at least 2 more meetings between now and when the account is opened.

Given this information, Dan requested that we defer this until next month, where Kevin will add it to the next agenda as old business.

Jon polled the group for volunteers to go with him. Kevin suggested that Mike Guidry go as treasurer.

New Business

Service Area Map Deficiencies

Kevin stated that we have already covered the problem statement of this issue in the Field Operators Report. Addressing Roger Mora's question from earlier in the meeting, the invoice from RGB for the work discussed was \$7500, it has not been paid yet, but they were onsite for over 20 hours plus drive-time, after we cross-check their invoice with Emerson's log, we will get them paid.

Kevin discovered a company through TRWA and Ardurra Engineering called the RIOS group. This is an underground imaging company. They use multiple technologies to image depending on the terrain to locate service. Kevin suggests that maybe we get them out, to look at 5 or 6 areas that need work, and work up a bid to address problem areas on the map. Paying them to come out and locate 5 or 6 locations, even at a higher hourly rate, may be more cost effective than paying RGB to dig fruitlessly.

Jon Miller suggests that before this meeting we determine a few areas to check, focusing on Downtown first.

Linda Clausen told Kevin that a few years ago they ran a crossover by the Log Bed store at Stella Moore's house, this then goes to the Core and maybe beyond.

This Water Company was started in 1966. Roger suggested we consult Shane Keese, or Neal Kieser (Orville Ware's Son in Law). Orville Ware was here when they started this corporation.

Dan Poston polled the group for any other new business to be discussed.

Jon Miller makes the motion to adjourn the meeting. Roger Mora seconded the motion and it was carried with 6 positive votes.

Meeting Adjourned at 6:35 PM.

Minutes approved as _____distributed_____amended.
